

UNITED STATES BANKRUPTCY COURT EASTERN DISTRICT OF OKLAHOMA

CD/TAPE ORDER FORM

INSTRUCTIONS:

Use this form to order cassette tapes or CD's of proceedings. Complete a separate form for each case number for which tapes or CD's are ordered. Use the TAB key to move from field to field and click with the mouse to make checks in the desired boxes. When you have finished, print it out, sign and date it, and mail or bring the form to the Bankruptcy Clerk's office at the address shown below. If you are an **Electronic Filer** sign with your electronic signature and date. Save the form to a location where you can retrieve it to be attached during docketing.

You will be notified when your order is ready.

Debtor's Name:	Case Number:	Adversary No.: (if applicable)	Court Date and Time: Date: Time:
Ordering Party:	Phone No.:	Mailing Address:	

Portions Being Requested: (Tape orders only)	Entire Hearing Ruling Only	Testimony of (Specific Witness) Other	
Standard Cassette Tape (Only for meetings or hearings that were held before 12/15/04)	Number of Copies	\$26.00 per Tape One meeting/hearing per Tape Request for multiple meetings/hearings will require multiple Tapes	Total Cost:
CD (compact disc) (Only for meetings or hearings that were held after 12/15/04)	Number of Copies	\$26.00 per CD One meeting/hearing per CD Request for multiple meetings/hearings will require multiple CD's	Total Cost:

CERTIFICATION	PROCESSED BY:
By signing, I Certify that I will pay all charges upon Completion of Order	
_____	_____
Signature	Deputy
_____	_____
Date	Date

	DATE:	BY:	UNITED STATES BANKRUPTCY COURT Eastern District of Oklahoma Attn: ECRO Dept. P.O. Box 1347 Okmulgee, OK 74447 (918) 758-0126 www.okeb.uscourts.gov
ORDER RECEIVED			
COPY OF HEARING RECORDED ON CD:			
COPY OF HEARING RECORDED ON TAPE:			
DEPOSIT PAID \$ _____ PARTY NOTIFIED TO PICK UP ORDER NAME:			
PARTY RECEIVED ORDER			
TOTAL CHARGES \$ _____			